

KIMBALL SCHOOL BOARD
Kimball School District
300 S. East Street
Kimball, SD 57355
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fax: 605-778-6393

Request to Speak at School Board Meeting

Name: _____

Address: _____

Phone Number; _____

Email Address: _____

What is the subject you wish to discuss? _____

**Have you discussed any issue with the appropriate Administration and
Followed the proper chain of command:** _____

**Who have you spoken with to answer the above question; we would like to thank
you for this information.**

Signature: _____

Email Address: _____

Speaking at School Board Meetings

The Kimball Board of Education endorses the concept that community participation in the affairs of the school is essential to maintain mutual confidence and a high quality of education for all students. The Board will make every effort to identify the desires of the community and to be responsive to those desires.

The public is encouraged to attend the meetings of the Board of Education. With the exception of executive sessions, all regular, special and emergency meetings of the Board are open to the public. To provide an opportunity for community involvement, up to 30 minutes is set-aside at each **regular** meeting for the public to speak. Individuals who would like to speak during this part of the meeting must complete a form entitled, ***"Request to Speak at School Board Meeting"***, and submit it to the Clerk of the Board prior to 5:45 p.m. on the evening of the regular meeting. The form is available from the Business Manager or Secretary during regular office hours, 8 a.m., to 4:00 p.m., Monday through Friday. ***Community Speaking is not available at Emergency or Special Meetings of the Board of Education.***

According to **Board Policy BDDH**: The persons who address the Board during the public speaking portion of the regular Board meetings must adhere to the following guidelines:

- r. Not use the public speaking portions of Board meetings to make slanderous, abusive and personal statements against any individual. The president of the Board may rule any speaker out of order who makes such statements;
2. Not speak regarding litigation pending against the district or employee/s of the district.
3. Not be an announced candidate for public office. We don't want the public speaking forum to be used for political gain.
4. You are invited to speak on items on the adopted agenda for the meeting.

