

ACTIVITIES POLICY

FOR

KIMBALL SCHOOL DISTRICT #7-2

School Board approved July 2016

School Board approved July 2016

Dear Participants and Parents:

Please find the Activities Policy Handbook by the Kimball Board of Education. We would like you and your child to study this policy. Your child may not participate in activities unless he/she returns the signature form on the back page of this policy handbook.

Please return the signed form to your advisor.

Should you have any questions, please call the school at 778-6231.

Stephanie McCord

Stephanie McCord, Activities/Athletic Director

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|--|----|
| NONDISCRIMINATION STATEMENT..... | 4 |
| EXTRA-CURRICULAR ACTIVITY..... | 4 |
| SCHOOL CLOSING AND EXTRA-CURRICULAR ACTIVITIES..... | 4 |
| STUDENT ACTIVITY TRANSPORTATION..... | 4 |
| POLICIES AND REGULATIONS..... | 5 |
| Effective Dates..... | 5 |
| Absences and Extra-Curricular Activities..... | 5 |
| State Event Fees..... | 5 |
| Basic Participation Rules..... | 5 |
| First Offense, Second Offense, Third Offense..... | 6 |
| ACADEMIC ELIGIBILITY..... | 6 |
| Ineligibility Exceptions for Band and or Chorus..... | 6 |
| POLICIES FOR EARNING A LETTER..... | 7 |
| Letter Requirements..... | 7 |
| RESPONSIBILITIES..... | 7 |
| A. Student..... | 7 |
| B. School District..... | 7 |
| C. Coach/Supervisor..... | 7 |
| D. Administration..... | 8 |
| NATIONAL HONOR SOCIETY..... | 8 |
| FACULTY COMMITTEE GUIDELINES – LEADERSHIP, SERVICE, CHARACTER..... | 8 |
| <u>APPENDIX A</u> – GUARD YOUR FINE ARTS ELIGIBILITY, YOU ARE NOT ELIGIBLE IF..... | 10 |
| <u>APPENDIX B</u> – KIMBALL HIGH SCHOOL BAND AWARD AND POINT SYSTEM..... | 10 |
| <u>APPENDIX C</u> – KIMBALL HIGH SCHOOL VOCAL AWARD AND POINT SYSTEM..... | 11 |
| <u>APPENDIX D</u> – ORAL INTERP AWARDS..... | 12 |
| <u>APPENDIX E</u> – KIOTE YEARBOOK..... | 12 |
| <u>APPENDIX F</u> – REQUIREMENTS FOR LETTERING IN FCCLA..... | 12 |
| <u>APPENDIX G</u> – POINT SYSTEM FOR EARNING A LETTER IN DRAMA..... | 14 |
| <u>APPENDIX H</u> – FFA..... | 14 |
| GENERAL EDUCATION PROVISIONS ACT (GEPA) (Section 427)..... | 17 |
| SIGNATURE FORM PAGE..... | 18 |

NONDISCRIMINATION STATEMENT

The Kimball School District will not discriminate in any of its policies, practices and programs or educational programs on the basis of age, race, color, creed, national origin, ancestry, religion, sex or disability and will

not violate any of the provision of applicable federal programs, statutes or regulations (e.g., Title IX, Title I, Rehabilitation, Act Section 504, Americans With Disabilities Act).

In keeping with this statement, the following will be objectives of the Kimball School District.

1. To promote the rights and responsibilities of all individuals as set forth in the state and federal constitutions, pertinent legislation and applicable judicial interpretations.
2. To encourage positive experiences in human values for children and adults who have differing personal and family characteristics or who come from various socioeconomic, racial and ethnic groups.
3. To carefully consider, in all decisions made which affect the schools, the potential benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.
4. To initiate a process of reviewing all policies and practices of this school district in order to achieve to the greatest extent possible all objectives of this policy.
5. To work toward a more integrated society and to enlist the support of individuals as well as that of groups and agencies, both private and governmental, in such an effort.

The Board's policy on nondiscrimination will extend to students, staff, the general public and individuals with whom it does business.

Inquiries concerning the application of Title VI (Business Manager); Title IX (Superintendent); or Section 504 (Principal) may be made at 300 South East Street, Kimball, South Dakota 57355 – by phone (605) 778-6231 – or to the Regional Director, Department of Education, Office for Civil Rights, 1244 Speer Blvd. Suite 310, Denver, Colorado 80202-3582.

In compliance with applicable federal laws and regulations, Kimball School District has appointed the Superintendent of Schools to coordinate district programs and compliance with federal mandates prohibiting discrimination. The Superintendent can be reached at Box 479, Kimball, SD 57355, phone-778-6231.

EXTRA-CURRICULAR ACTIVITY

An extra-curricular activity is defined as any activity, group, or club that represents the Kimball School District at athletic events and non-athletic events, such as games, meetings, clusters or retreats.

SCHOOL CLOSING AND EXTRA-CURRICULAR ACTIVITIES

If school is not in session due to inclement weather, including excessive heat or humidity, all practices and activities (athletic and non-athletic) will be cancelled. The Superintendent may allow any activity to be held, at their discretion.

STUDENT ACTIVITY TRANSPORTATION

All students participating in an out of town school activity shall travel to and from such activity in vehicles furnished by the school and under approved school supervision unless excused as herein provided:

1. A school administrator, upon prior parent or guardian request in writing, and provided a release form is signed in advance in the presence of a school official, and after consultation with the instructor/coach involved in the activity, may:
 - a. Allow a student to travel to and/or from an activity with a parent or guardian.
 - b. Allow a student to travel to and/or from an activity with an adult other than a parent or guardian.
 - c. Allow a student to be released to alternative transportation and supervision at some point between the site of the activity and Kimball.

2. An instructor/coach may, at their discretion, allow a student to travel to and/or from an activity with a parent or guardian of a student upon request of the parent or guardian personally made to the instructor/coach.

POLICIES AND REGULATIONS

Effective Dates

The effective dates of this policy will be as follows:

Beginning date will be either on the first meeting held for the activity or on the first day of school.

Ending dates will normally be on the last day of school. The ending date for FBLA and FCCLA participants will be when the participants return from the National Convention. Band and Chorus end dates will be when participants return from the Senior Band/Chorus trip.

Absences and Extra-Curricular Activities

To participate in extra-curricular activities held after regular school hours, a student must attend school for a minimum of one-half a school day or the equivalent of 4 periods and the absence for the remainder of the day must be Excused. This rule may be waived by the Administration.

State Event Fees

Any student who enters a state meeting, cluster, competition, etc. and voluntarily backs out of the event, must reimburse the entry fee for that event back to the club they are members of. (Extenuating circumstances will be taken into account and decision will be made between activity advisor, superintendent, principal and activities director).

Basic Participation Rules

Participation in extra-curricular activities is a privilege extended to all students. It is the intent of policies governing these activities to encourage participation by any student who wishes to avail themselves of the opportunity. As with any activity, the participant is expected to follow certain rules. There are four basic rules sometimes referred to as training rules. These rules are:

- a. A participant shall not use alcoholic beverages
- b. A participant shall not use tobacco
- c. A participant shall not use a controlled substance nor possess any controlled substance or paraphernalia
- d. Inappropriate behavior (behavior not in line with good sportsmanship or which can be deemed abusive toward another person).
- e.

Regarding violation of basic participation rules in the event that a student violates these rules anytime during the school year, if they have less than two weeks of competition remaining for that season, the penalty will carry over to the next extra-curricular activity but will not carry over to the next school year.

Prior to imposition of any punitive action, any alleged violation of the basic participation rules will be reviewed by a committee consisting of the coach/supervisor, athletic/activities director and principal/administrator.

Violation of the above rules will result in the following consequences:

First Offense

A student will be suspended from participation in all extra-curricular activities (excluding athletics which follow the KWL Athletic Handbook) for 14 calendar days starting on the day of the next event. This includes all district meetings, conventions and clusters, but not practices or rehearsals. In addition, the student will not receive a letter or award in any activity he/she is participating in at the time.

It is not the intent of this policy to be punitive with consequences for first-time violations by automatically removing a letter. Our intent is to encourage the participant to recognize their error and to recognize the necessity of following the rules therefore, a student may petition during the last month of school to have the letter reinstated. The determination will be made by the director of the particular activity and the activities director. Lack of cooperation, improper attitude and other lack of respect for the activity are some factors that will be considered in making a decision. A suspended student will be required to attend events with the team in street clothes.

Second Offense

A student will be suspended from participation in all extra-curricular activities for the remainder of the season. The student will not receive a letter or award in any activity he/she is participating in at the time of the offense. In addition, the student will forfeit the right to petition for reinstatement of awards which were revoked at the time of the first offense. A suspended student will be required to attend events with the team in street clothes.

Third Offense

The student will not be allowed to participate in any extra-curricular activities in any manner for the balance of the school year. ALL rights to petition for reinstatement of awards are forfeited.

ACADEMIC ELIGIBILITY

Middle school shall have the same policy as high school.

1. SDHSAA Regulation
 - a. A student must pass four solid or core academic subjects per semester. If a student does not pass four "solids" the first semester, then he/she will be ineligible for the second semester. For a complete list of SDHSAA rules, see Appendix A.
2. School District Policy
 - a. Athletes will follow their school's academic eligibility policy. A student must pass all academic classes. If a student is failing a class, the student shall be ineligible until the next grade check. At that time, all grades will again be checked and if all grades are passing, the student is once again eligible. If the student is not passing all of their classes, they are still ineligible until the next grade check point.
3. Ineligibility due to grade deficiency is effective upon written notification to parents. The parents will be deemed to be notified on the day after the notification of deficiency is mailed, with the exception of Saturday mailing, in which case parents will be notified the following Monday.
4. An ineligible student may be required to attend events with the team dressed in street clothes.

Ineligibility Exceptions for Band and Chorus

If a student is declared ineligible for any reason, there is an exception for band and/or chorus. Certain activities required participation and the student is graded on that participation. The school will not penalize a student's grade due to this extra-curricular policy; therefore, band and chorus students who are declared ineligible may perform in only those activities which will affect their grades. This includes All-State Band and All-State Chorus.

POLICIES FOR EARNING A LETTER

Letter Requirements

- a. Student Council: Must attend all meeting (except when excused by the advisor).
- b. Band: See Appendix B
- c. Vocal: See Appendix C
- d. Oral Interpretation: See Appendix D
- e. Yearbook: See Appendix E
- f. FCCLA: See Appendix F
- g. Drama: See Appendix G
- h. FFA: See Appendix H

To meet the lettering requirements, a participant must complete the season for the activity, unless injury or sickness prevents the completion of the season. If a student is unable to complete the season due to medical reasons, it becomes the responsibility of the student and/or parents to talk to the advisor and activity director, and discuss the medical reasons, and request that the letter be awarded.

Awards will be presented at the awards program for the particular activities.

RESPONSIBILITIES

- A. Student – it is the responsibility of all students involved in the activities program of the Kimball School District to maintain the following:
 - a. Training rules
 - b. Scholastic standards set forth by the SDHSAA and Kimball School District #7-2.
 - c. Work within the team concept.
 - d. Be at practice sessions, practice meets, meetings and other team activities and have a positive attitude toward these.
 - e. Maintain training and work on skills to improve oneself in the off-season.
 - f. Respect oneself, coaches/advisors, parents, school and team members.
 - g. Be enthusiastic about your team, school and community.
- B. School District
 - a. Provide adequate facilities for activities.
 - b. Provide adequate equipment for participation.
 - c. Provide positive support within the school community.
 - d. Hire and maintain qualified coach/supervisor.
 - e. Maintain policies which enhance the activities programs.
- C. Coach/Supervisor
 - a. Provide a positive attitude toward the student participants.
 - b. Provide instruction in the basic skills of an activity.
 - c. Be firm but fair.
 - d. Carry out the policies of the Kimball School District.
 - e. Represent the Kimball School District in a positive manner at all times.
 - f. Set a proper example for participants in words and deeds.
 - g. Have a respect for participants and spectators.
 - h. Notify parents if a participant is to be removed from an activity.
- D. Administration
 - a. Carry out policies of the Board of Education.
 - b. Provide support for all co-curricular programs.

- c. Provide support for activity sponsors.
- d. See that adequate facilities and equipment are available.
- e. Represent the Kimball School District in a positive manner at all times.

NATIONAL HONOR SOCIETY

1. Inductees will be selected by the faculty committee.
2. Student's academic records should be reviewed to determine scholastic eligibility.
3. Students who are eligible scholastically should be notified for further consideration for NHS Chapter and then must complete an application essay.
4. The application essay will be reviewed by the faculty committee, along with any other verifiable information about each candidate. Candidates receiving a majority vote of the faculty committee will be inducted into the chapter.

FACULTY COMMITTEE GUIDELINES

Leadership

The student who exercises leadership:

- Is resourceful in proposing new solutions, applying principles and making suggestions
- Demonstrates leadership in promoting school activities
- Exercises influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Successfully holds school offices or positions of responsibility, conducting business efficiently and effectively, and without prodding, demonstrates reliability and dependability
- Is thoroughly dependable in any responsibility accepted

Service

The student who serves:

- Is willing to uphold scholarship and maintain a loyal school attitude
- Participates in outside activities: Girl/Boy Scouts, church groups, volunteer service for the aged, poor or disadvantaged family duties
- Volunteers dependable and well-organized assistance, is gladly available, and is willing to sacrifice and offer assistance
- Works well with others, and is willing to take on difficult or inconspicuous responsibilities
- Cheerfully and enthusiastically renders any requested service to the school
- Is willing to represent the class or school in inter-class and inter-scholastic competition
- Does committee and staff work uncomplainingly
- Shows courtesy by assisting visitors, teachers and students

Character

The student of character:

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- Upholds principles of morality and ethics

- Cooperates by complying with school regulations concerning property, programs, office and halls
- Demonstrates the highest standards of honesty and reliability
- Shows courtesy, concern and respect for others
- Observes instructions and rules, punctuality and faithfulness both inside and outside of the classroom
- Has powers of concentration and sustained attention as shown by perseverance and application to studies
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work and showing unwillingness to profit by the mistakes of others
- Actively helps to rid the school of bad influences or environments

APPENDIX A

GUARD YOUR FINE ARTS ELIGIBILITY. YOU ARE NOT ELIGIBLE IF:

1. You are over the age of 20.
2. You have not attended more than 4 first semesters and 4 second semesters of school in grades 9 thru 12. Enrollment in school for 15 school days or participation in an inter-school contest shall constitute a semester. Once a student enrolls as a ninth grader, all semesters must be consecutive unless waived due to illness, injury or other circumstances of a similar serious nature which must be verified in writing by a licensed health professional or other professional personnel if requested by the SDHSAA.
3. During the preceding semester you passed a minimum equivalent of four full time subjects for which you earned at least 2.0 units of high school credit that will be used in the issuance of a diploma.
4. During the current semester you are enrolled in and attend a minimum equivalent of four full time subjects for which you will earn at least 2.0 units of high school credit that will be used in the issuance of a diploma.
5. You have enrolled by the 16th school day of the current semester. Date of regular entry into classes is considered the date of enrollment.
6. You have a copy of your transcript on file in the principal's office prior to competition.
7. You have not been absent from school more than 10 consecutive school days in a member school which operates a five (5) day school week or more than eight (8) consecutive days in a member school which operates a four (4) day school week. (Illness of the student or death in the immediate family accepted).
8. You have not participated in a fine arts competition under an assumed name.
9. You have not graduated from a regular four-year high school or institution of equivalent rank.
10. Credit recovery. Students who have been declared ineligible because of academic deficiencies from the previous semester/trimester may earn scholastic/academic eligibility by taking an academic course(s) via the options approved by the SD Department of Education. Examples include, but not limited to, on-line courses, in-district credit recovery courses, alternative education settings, digital courses, etc. The principal must monitor the successful completion of the course(s) and reinstate eligibility only after the successful completion of 2 units of credit as per Chapter I, Part IV, Section 1, Subsection D., page 8 of the Bylaws.

Consult your Principal or Fine Arts Coach/Director for additional information.

APPENDIX B

KIMBALL HIGH SCHOOL BAND AWARD AND POINT SYSTEM

| | |
|-------------------------------|------|
| Band Rehearsals | 100 |
| Performance | 100 |
| All-State Tryouts | 75 |
| All-State Acceptance | 125 |
| All-State Band | 25 |
| Ensemble (per event, up to 3) | 25 |
| Superior Rating | 10 |
| Solo | 50 |
| Superior Rating | 10 |
| Best Challenge Score | 0-50 |
| Accompanists (per solo) | 5 |

| | |
|------------------------------|------|
| Small Group Performance* | 10 |
| Miscellaneous Assignments ** | 5-25 |

*Small groups which perform in concerts but not at contest
**Independent assignments available to non-stage band persons.

DEMERITS...

| | |
|--|-----|
| Unexcused tardy or absence from rehearsal | -10 |
| Unexcused tardy or absence from pep band | -10 |
| Unexcused absence from concert performance | -50 |
| Not in uniform or concert dress | -25 |

One excused absence is permitted per year, mandatory reduction for further absences.

AWARDS TO BE GIVEN FOR OBTAINED POINTS

| | |
|---------------------|------|
| Letter and Pin | 300 |
| 2 nd Pin | 550 |
| 3 rd Pin | 800 |
| 4 th Pin | 1050 |
| Silver Pin | 1200 |
| Gold Pin | 1500 |

John Philips Sousa Award will be given to the senior with highest point total.

APPENDIX C

KIMBALL HIGH SCHOOL VOCAL AWARD AND POINTS SYSTEM

| | |
|--|-----|
| Choir (per year) | 150 |
| Swing Choir | 50 |
| All-State Chorus | 50 |
| Contest Ensemble | 25 |
| Superior Rating of Ensemble | 35 |
| Contest Solo | 35 |
| Superior Rating of Solo | 45 |
| Honors Choir | 75 |
| Honors Choir Audition | 25 |
| Audition (per ensemble, solo, all-state) | 5 |
| Non-Contest Solo | 10 |
| Accompanist (per song) | 5 |

DEMERITS...

| | |
|------------------------------------|-----|
| Unexcused absence from rehearsal | -5 |
| Unexcused absence from performance | -75 |

Awards to be given for obtained point system...

| | |
|--------------------|------|
| Letter (each year) | 225 |
| Silver Pin | 1125 |

APPENDIX D

ORAL INTERPRETATION AWARDS

The following criteria must be met:

1. Rehearsal:
 - a. 3 times or more per week before the local contest
 - b. 3 times or more per week before CBH competition
 - c. 4 times or more per week before District competition
 - d. 5 times or more per week before Regional competition
2. Student must perform each Oral Interp selection to two groups/audiences before each contest (Not before the local contest, due to time constraints)
3. Students must make up any missed practices.
4. Dependability, cooperation, attitude and initiative will play a strong role in determining lettering in Oral Interp.

APPENDIX E

KIOTE YEARBOOK

1. Participant must be at all scheduled meetings unless excused by the advisor.
2. All deadlines assigned must be met on time as required.
3. All assigned pages must be completed on time.
4. Participant must be active during the complete yearbook year.
5. All duties assigned must be completed.
6. Additional requirements may be determined by the advisor.

APPENDIX F

REQUIREMENTS FOR LETTERING IN FCCLA

| <u>Activities to participate in</u> | <u>Points possible</u> |
|-------------------------------------|------------------------|
| Chapter Level | |
| Run for an office | 1 |
| President | 5 |
| Other officer | 3 |
| District Level | |

Kimball School District #7-2
Activities Policy

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|---|----|
| Run for office | 5 |
| Receive President office | 7 |
| Receive Vice-President office | 4 |
| Other officer | 3 |
| National Level | |
| Run for office | 10 |
| Receive an office | 15 |
| State projects (member of peer education team) | |
| Run for BOD Squad | 10 |
| Receive BOD Squad membership | 15 |
| Run for PEP Squad | 10 |
| Receive PEP Squad membership | 15 |
| Run for Financial Fitness Team | 10 |
| Receive Financial Fitness Team membership | 15 |
| Action Activity Events | |
| Do an AAE | 15 |
| Superior at districts | 5 |
| Excellent at districts | 3 |
| Honorable mention at districts | 1 |
| Superior at State | 5 |
| Excellent at State | 3 |
| Honorable Mention at State | 1 |
| Top superior at State | 7 |
| Take to Nationals | 10 |
| All-Star Honor at Nationals | 15 |
| Power of One (program for individual action and recognition) | |
| Module 1 | 5 |
| Module 2 | 5 |
| Module 3 | 5 |
| Module 4 | 5 |
| Module 5 | 5 |
| Letter attendance for activities and special events (this may vary from year to year so they will be listed below and assigned a point value) | |
| Meeting – Each month | 1 |
| Special Committee Chairman | 3 |
| Special Committee Member | 2 |

A total of 50 points must be earned during the school year to receive a letter.

APPENDIX G

REQUIREMENTS FOR LETTERING IN DRAMA

Actors/Actresses

The following criteria must be met:

1. Must be in attendance and on time for all practices
2. Lines must be memorized by the deadline
3. Must be in attendance and on time for all dress rehearsals
4. Must be in attendance and on time for all performances
5. If a practice is missed for any reason, the student must make up that practice time
6. Excused absences consist of medical reasons, school related reasons - students must communicate with the Drama Director before missing a practice, and in order to be considered an "excused" absence, a signed note from a parent must be given to the Drama Director.
7. Dedication and attendance will be the strongest criteria in determining lettering in production.
 - a. Example: LOTS of "excused" absences show little dedication, and will play a strong role in determining whether a student will earn a letter in Drama or not
8. A student will be dropped from the play if his/her absences are hindering any cast member(s) performances, and /or the overall quality of the play in general.

Curtains/Sound Effects/Back Stage:

The following criteria must be met:

1. Students must attend all practices three weeks before performances
2. Student must attend all performances
3. After three years of working Curtains/Sound Effects/Back Stage, a student may earn a letter in Drama

APPENDIX H

FFA does not give letters for participation; instead, there are four degrees of membership to be achieved. The guidelines for these degrees are established in the National Constitution and Bylaws. They are as follows:

Greenhand FFA Degree – To be eligible to receive the Greenhand FFA Degree from the chapter, the member must meet the following minimum qualifications:

1. Be enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, Motto, Salute and FFA Mission Statement.
3. Describe and explain the meaning of FFA emblem and colors.
4. Demonstrate knowledge of the FFA Code of Ethics and the proper use of the FFA jacket
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws, and the chapter Program of Activities.
6. Personally own or have access to the Official FFA Manual and the FFA Student Handbook
7. Submit written application for the Greenhand FFA Degree

Chapter FFA Degree – To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following minimum qualifications.

1. Must have received the Greenhand FFA Degree

2. Must have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program, and be enrolled in an agricultural education course.
3. Have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. Have earned or productively invested at least \$150 by the member's own efforts or thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Have effectively led a group discussion for 15 minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress toward individual achievement in the FFA award program
8. Have a satisfactory scholastic record
9. Submit a written application for the chapter FFA Degree

State FFA Degree – To be eligible to receive the State FFA Degree from the State Association, the member must meet the following minimum requirement:

1. Have received the Chapter FFA Degree
2. Have been an active member for at least two years (24 months) at the time of receiving the State FFA Degree
3. While in school, have completed the equivalent of at least two years of systematic school instructions in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program
4. Have earned and productively invested at least \$1000, or worked at least 300 hours in excess of scheduled class time, or a combination thereof, in a supervised agricultural experience program
5. Demonstrate leadership ability by:
 - a. Performing 10 procedures of parliamentary law
 - b. Giving a six-minute speech on a topic relating to agriculture of FFA
 - c. Serving as an officer, committee chairperson, or participating member of a chapter committee
6. Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.
7. Have participated in the planning and completion of the chapter Program of Activities
8. Submit written application, record books, and be interviewed for the State FFA Degree
9. Have participated in at least five different FFA activities above the chapter level

The percentage of the local state membership which may receive the State FFA Degree is set by each individual state. South Dakota is 10% of the total state membership.

American FFA Degree – This degree is achieved after high school graduation.

| | |
|---------------------------------|---|
| Career Development Events in SD | Proficiency Award Areas |
| Ag Broadcasting/Journalism | Agricultural Communications |
| Agri-Business Salesmanship | Agricultural Mechanical/Technical Systems |
| Agricultural Issues | Agricultural Processing |
| Extemporaneous Speaking | Agricultural Sales and/or Service |
| FFA Creed | Beef Production |
| Job Interview | Cereal Grain Production |
| Junior Conduct of Meetings | Dairy Production |
| Marketing Plan | Diversified Livestock Production |
| Parliamentary Procedure | Diversified Crop Production |
| Public Speaking | Emerging Agricultural Technology |
| Land Judging | Environmental Science |
| Range Judging | Equine Science |

Agricultural Mechanics
Agricultural Sales
Dairy Cattle Evaluation
Dairy Foods
Agricultural Business Management
Field Crops
Fruit and Vegetable Production
Horse Evaluation and Selection
Livestock Evaluation
Meats Evaluation and Technology
Natural Resources
Nursery/Landscape
Range Plant Identification
Showmanship
Soil and Water Management
Specialty Crop Production
Turf Grass Management

Feed Grain Production
Fiber Crop Production
Floriculture
Food Science and Technology
Forage Production
Forest Management
Home and /or Community Development
Landscape Management
Nursery Operations
Oil Crop Production
Outdoor Recreation
Poultry Production
Sheep Production
Small Animal Care
Specialty Animal Production
Swine Production
Wildlife Management

Section 427 requires each applicant for funds to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

The provision highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability or age.

The Kimball School District #7-2 is committed to insuring that all employees and students of the school district are informed about and offered relief from any forms of discrimination, sexual harassment, or other infringement upon their civil rights due to policies of the district or actions of other employees or students within district program operation.

A description of the steps taken by the Kimball School District #7-2 to ensure equitable access is as follows:

1. The Kimball School District #7-2 School Board Policy Manual is available in print upon request at the Kimball School Office. This policy manual has formal adopted policies stating that all courses and activities are open to all students regardless of sex, race or disability. The policy manual also addresses how the district ensures relief of any individual who feels they have been discriminated against, sexually harasses or has had any infringement of their civil rights under law.
2. The Kimball School District #7-2 will make necessary accommodations in the classroom concerning instructional materials and make them available in print or provide staffing to read materials aloud.
3. The Kimball School District #7-2 utilizes all available types of media to promote participation in any and all programs offered by the district. Local newspapers, local radio stations, statewide television stations, newsletters and public meetings are just a few examples.
4. The Kimball School District #7-2 maintains records on enrollment patterns by race, gender and numbers of students with disabilities for each subject area and course. The district does not track into traditional courses of study by gender or race. Girls and boys are provided equitable participation in extra-curricular athletic and vocational programs.

This page to be completed and returned to school office

I have reviewed a copy of the Kimball School District #7-2 Activities Handbook for the school year. I understand the rules and regulations that need to be followed to participate in activities for the Kimball School District.

Print Parent Name

Parent Signature

Date

Print Student Name

Student Signature

Date